

**OPEN MINUTES
OF THE SECOND REGULAR MEETING OF THE 57TH SENATE
HELD TUESDAY, SEPTEMBER 17, 2024 – 2:00 PM
LOUIS RIEL ROOM**

Present: David Docherty (Chair); Charles Adamu; Richard Adu; Bernadette Ardelli; Kofi Campbell; Kathryn Chachula; Chidimma Joy Chikezie; Matteo Di Muro; Alysha Farrell; Greg Gatien (joined at 2:10pm); Ariane Hanemaayer; Kesha Haulder; Dominique Héту; Bryan Hill; Gregory Kennedy; Christophe LeMoine; Michelle Magnusson; Christopher Malcolm; Andrea McDaniel; Simon Pattison; Oluwatosin Salau; Curt Shoultz; Melanie Sucha; Kevan Sumner (Zoom); Katie Whelpton; Dion Wiseman; Etsuko Yasui; Britney McNamee (Recording Secretary).

Regrets: Peter Hickey; Chris Lagimodiere (non-voting); Mary Jane McCallum; Doug Ramsey; Linda Ross; Pamela Rutherford.

Absent: Mabel Dzighbordzi; Grant Prairie; Jackie Tran; Beth Wilson.

1. Approval of Agenda

MOTION 015.SEP24 Shoultz/Héту

THAT the Senate approve the Open Session agenda of the September 17, 2024, meeting as presented.

CARRIED

2. Closed Session

MOTION 016.SEP24 Pattison/DiMuro

THAT the Senate move into Closed Session.

CARRIED

3. Motion(s) Raised from Closed Session

No motions were raised from Closed Session.

4. Open Session

4.1. Approval of Minutes of June 18, 2024

MOTION 015.SEP24 Wiseman/LeMoine

THAT the Senate approve the Open Session minutes of June 18, 2024, as presented.

CARRIED

4.2. Business Arising

4.3. Continuing Business

4.4. New Business

4.4.1. Undergraduate Studies Committee (Sen. Campbell)

4.4.1.1. Faculty of Health Studies

Nursing & Psychiatric Nursing

4.4.1.1.1. Nursing & Psychiatric Nursing Policy Revisions

MOTION 021.SEP24 Chachula/Whelpton

THAT the Senate approve the following policy revisions, as proposed by the Department of Nursing and the Department of Psychiatric Nursing, Faculty of Health Studies:

- Scent-Free Environment Policy

CARRIED

Psychiatric Nursing

4.4.1.1.2. Psychiatric Nursing Policy Revisions

MOTION 022.SEP24 Chachula/Whelpton

THAT the Senate approve the following policy revisions, as proposed by the Department of Psychiatric Nursing, Faculty of Health Studies:

- Attendance Policy

CARRIED

4.4.1.2. Faculty of Science

Non-Departmental

4.4.1.2.1. Non-Departmental New Courses

MOTION 023.SEP24 LeMoine/Malcolm

THAT the Senate approve the following new courses as proposed by the Faculty of Science:

- 99:101/SCIE 1001 Writing and Communication in the Sciences

CARRIED

If approved, this course will first be offered in the Winter 2025 term. The curriculum changes proposed by the Faculty of Science must be submitted and approved by the Senate to be represented in the 2025-26 calendar. A senator asked whether a cap has been identified for this course. The Faculty of Science has not discussed the maximum enrollment for this course.

The demand for this writing course is a result of the deletion of 30:153 University Writing for the Sciences which was not working as intended.

G. Kennedy noted the Department of English, Drama and Creative Writing is developing a new course – 30:101 Empowered Writing – which may be an option for students in other faculties as it may be an asynchronous course.

4.4.1.3. Registrar's Office

4.4.1.3.1. Undergraduate Policy Revisions

MOTION 024.SEP24 Héту/Kennedy

THAT the Senate approve the following undergraduate policy revisions, as proposed by the Registrar's Office:

- English Language Proficiency Policy

CARRIED

A Senator asked if the perception of the exclusion of Canadian students had been considered in the proposed policy revisions. A. McDaniel indicated that the perceptions had been considered and very few Canadian francophone students that apply to BU are unable to attend due to the ELP requirement; most are able to attend for achieving a minimum of 70% in English 40S.

MOTION 025.SEP24 Hill/Yasui

THAT the Senate approve the following undergraduate policy revisions, as proposed by the Registrar's Office:

- Proposal to Revise Admission Pathway for Students Seeking Entry to Pre-Programs in the Faculty of Health Studies

CARRIED

If approved, the revised admission pathway would be implemented on October 1, 2024. The Faculty of Health Studies and the Faculty of Science were supportive of the proposed revision.

4.4.2. Graduate Studies Committee (Sen. Ardelli)

4.4.2.1. Graduate Calendar Revisions

MOTION 026.SEP24 Ardelli/Kennedy

- Section 3.7.1. Attendance at Lectures and Practical Work

CARRIED

4.4.3. Indigenous Curricular Content Committee (Sen. Campbell)

4.4.3.1. Committee Composition

Senator Campbell noted BUFA raised concerns with the Chair of the Native Studies Department being a mandated member of the Indigenous Curricular Content Committee (ICCC). The Senate discussed and proposed revising the ICCC

membership in the Senate Bylaws to state: “the Chair of the Native Studies Department or designate”.

The Senate also discussed and proposed adding an additional teaching faculty member to the ICCC.

The revisions suggested above will be presented to the Senate for consideration at their meeting on October 15, 2024.

Sen. Campbell will report these suggestions back to the ICCC and BUFA, and if the revision is approved by the Senate, request their guidance on how to elect the additional teaching faculty member to the ICCC.

4.4.4. Report from the University Examinations Policy Review Ad-Hoc Committee (Sen. Magnusson)

- The Committee met last week, and its proposed revisions and recommendations will be presented at the October Senate meeting. M. Magnusson extended thanks to A. McDaniel and B. McNamee for their administrative work on the committee.

4.4.5. Retroactive Student Record Correction (A. McDaniel)

MOTION 027.SEP24 Whelpton/Hanemaayer

THAT the Senate received, for information, notice of the following retroactive student records update:

Lauren Christine Teterenko (120435)
Graduated May 31, 2024
Graduated degree changed from Bachelor of Fine Arts to Bachelor of Fine Arts (Honours)

CARRIED

4.4.6. Reports

4.4.6.1. Brandon University Students' Union (BUSU) President (Sen. Adamu)

Senator Adamu reported on the following:

- BUSU had the opportunity to present at this year's Teaching Enhancement Conversation (TEC) where they shared some of the applications and concerns around the use of AI in education.
- BUSU's orientation and welcome week events were well attended and BUSU hopes to host more events for students soon.
- BUSU has completed its video tour of the campus – a project they embarked on in early summer. The tours will be on the BUSU website soon with the intention of showcasing what BU has to offer.
- BUSU has provided menstrual products in the Knowles Douglas Building's all-gender restrooms.
- BUSU is in its final stages of the Campus Cupboard project with the aim to help food insecurity. The Campus Cupboard launches today and is located near the mingling area.

4.4.6.2. Board of Governors Representative (Sen. Sumner)

Senator Sumner reported on the following:

- The Board of Governors (BOG) has not met since before the last Senate meeting. The next BOG meeting will be held on September 21, 2024. This meeting will be the inaugural meeting of the BOG for the upcoming year, at

which new Board Officers and committee members will be elected, including a new Board representative to the Senate.

- The province has appointed five new members to the Board of Governors. Joseph Pelletier, Katheryne Lumgair, Steven Soder, and Sunday Frangi have been appointed to three-year terms. Whitney Hodgins has been appointed as a one-year student member and Ayushi Patel has been re-appointed as a student member.

4.4.6.3. Members of Deans' Council (Dr. Docherty)

Faculty of Arts – Senator Kennedy reported on the following:

- The Department of Religion welcomed Dr. Aldea Mulhern, replacing Kurt Knoll who has retired.
- The Faculty of Arts and Student Services co-hosted a presentation by Dr. Nicole O'Byrne on August 29th titled Navigating Accommodations and Accessibility Issues in Canadian Post-Secondary Institutes. The presentation is part of the Faculty of Arts ongoing professional development events. As part of the series, the Faculty of Arts will also host Lisa Park to present Appreciating our Different Approaches at Work on October 25th, and Meredith Daun on November 15th to present on Mental Health First Aid as requested by faculty members.
- Senator Kennedy thanked those who participated in Homecoming.
- Senator Kennedy extended thanks to the Rural Development Institute which brought in over \$400,000 in continuing or new research grants last year.
- 3 students from Ghana have been fully funded by the Canadian International Development Scholarships 2030 (BCDI 2030) to study at the Rural Development Institute.
- The Faculty of Arts is now a member of the Brandon Chamber of Commerce and is looking to connect students with employment. Senator Kennedy recently attended his first Business Development Committee meeting.
- The Faculty of Arts Faculty Council has some policies that will come forward for Senate approval in the months ahead.

Faculty of Education – Senator Farrell reported on the following:

- The Faculty of Education welcomed Angela Voutier as an Assistant Professor and Caitlin Henry as the Field Experience Office Assistant.
- Enrollment in the AD program is less since the renewal of the integrated program.
- The Faculty of Education hosted two fall orientations – Graduate Orientation on August 13 and Undergraduate Orientation on September 3. Senator Farrell extended thanks to Ina Shumacher and Jackie Kirk for their contributions to the graduate orientation, and to Dr. Docherty for his participation in the Amazing Educator Race.
- The Faculty of Education reviewed the AD program last year, and the faculty attended a retreat on August 27th and assessed the five program prototypes. A design team of 7 people will work on the creation of the design. The design will be sent to faculty for feedback. Senator Farrell is hopeful the full design will be completed by the end of the fall term.

Faculty of Science – Senator LeMoine reported on the following:

- Over the summer months, the Faculty of Science was very pleased to welcome Robyn Long as the Administrative Assistant to the Dean of Science, Dr. Shuo Sun as a continuing Instructional Associate in the

Department of Geology, and Dr. Oyeyemi Oyebola as a 6-month term position in the Department of Mathematics and Computer Science.

- Senator LeMoine extended congratulations to the 14 science student USRA recipients who have concluded their summer research.
- Dr. Roberto Limongi, Assistant Professor in the Department of Psychology, was awarded a 2-year SSHRC Insight Development Grant for a project titled: “Epistemic Value in the Writing Brain: A Causal Model of the Variable Effect of Writing on Learning in both the Lab and the Classroom”.

School of Music – Senator Gatien reported on the following:

- The School of Music has had a busy and fun beginning to the academic year, noting an increase in student population compared to the same time last year because of recruitment and retention efforts.
- The School of Music has experienced a significant decrease in international enrollment compared to the other BU faculties, with a 30-40% decrease in international enrollment. The School of Music is looking at strategic investment to reactivate relationships in Central America, Mainland China and Brazil, and has made meaningful progress towards these connections over the last month.
- Current and former faculty members of the School of Music performed in two concerts over Homecoming weekend, including Kerry DuWors, Cathy Wood, Luis Deniz and Diogo Peixoto.
- The School of Music is making progress towards technology upgrades in its three main performing spaces. They issued an RFP in spring 2024 which received no bidders. The School of Music has revised the RFP that will be distributed soon. Without jinxing it, Senator Gatien stated he hopes a year from now he can state the School of Music has a state of the art performing facility.

Faculty of Health Studies – Senator Ross was absent with regrets.

Dean of Students – Senator Whelpton reported on the following:

- There are 256 students in residence, the highest since the start of Covid-19. The plumbing stack upgrades in McMaster are completed on floors 1-6, each residence has its own bathroom. Senator Whelpton confirmed renovations on floors 7-10 aim to be completed by mid-October, so all rooms will be completed and available by January 2025.
- Senator Whelpton thanked those who helped with student orientation. L. Barcellona is sending out What’s Happening This Week emails to students, so they are informed of activities on campus.
- Student Services is continuing its partnership with Prairie Mountain Health (PMH) to host a medical centre near the mingling area on Wednesday afternoons. Senator Whelpton will continue to work with PMH to increase the hours of the clinic.
- Student Accessibility Services has welcomed Emily Simon as the Student Accessibility Office Assistant, and Genvieve Maltais Lapointe as the Student Accessibility Services Specialist.
- The Resident Assistants will continue to receive naloxone training, which is open to others.
- A. Trotz met with Shaun Cameron, Brandon City Councillor of Ward 4, yesterday to discuss options for better crosswalks to improve pedestrian safety. BU has requested lowering the speed along 20th Street, Princess Avenue and Louise Avenue near BU to 30km.

Chief Information Officer – Senator Sucha reported on the following:

- Updates from unit employees:
 - Rainer Schira and Chris Hurst published their article “University students’ knowledge of potentially predatory journals: A focus group analysis” in Journal of Academic Librarianship.
 - Stacey Lee commenced sabbatical, pursuing coursework for a Library and Information Studies PhD at Western University, and a search is underway for a Metadata and Collection Management Librarian as her backfill
 - Natasha Ofwono was successfully appointed to role of Library Student Assistant Supervisor.
 - Red Labib was successfully appointed to role of HelpDesk Support Analyst.
 - Hashim Farooq was successfully appointed to role of Enterprise Systems Coordinator, backfilling Kristin Jette who is embarking on parental leave.
 - Natasha, Red, and Hashim are all BU graduates.
 - Several team members engaged with the topic of Artificial Intelligence. Rainer Schira is actively researching in this area, and engaging Library Reference staff in this work to understand implications for bibliographic research and information literacy. Several members of IT Services are exploring Artificial Intelligence as part of their professional development plans. The library continues to work closely with Senator Shoultz as BU continues to understand, and where appropriate adopt, these technologies. In addition to academic integrity concerns, Manitoba Chief Information Officers are flagging to take care with AI large language models, ensuring that sensitive data is not fed into these engines, as their data sets are not protected.
- Updates on events in the Unit:
 - Collaborating with Student Services and BUSU, Library and IT Services participated in Orientation, Preorientation, and BUSU Services Day information booths.
 - Collaborating with Candice Waddell-Henowitch, the Library hosted the reception for “It Happened to Me and it’s not Ok” graphic novel, which was well attended by community partners, students and employees.
 - The library hosted the Homecoming Class of 1974 Reunion Wine and Cheese.
 - The Curve Gallery is hosting exhibit “A Circus of Puffins – by Dr. Alysha Farrell” this fall. It is an interactive display of wildlife art photography; students encouraged to caption the puffins and can enter a contest to win a picture of their choice at the end of term.
 - The library has updating closing procedures following security incidents.
 - Event work continues to be important; however, going forward, the library will require two trained library staff on site for after-hours events.
 - With support from the Indigenous Peoples Centre, the library will be hosting the Fall Equinox Feast on September 20. The library is looking forward to hosting the Arts Faculty Speaker Series on October 4 and the Long Night Against Procrastination on November 20.
- Library Collections:
 - The Indigenous Curriculum Collection was reviewed this summer, led by Stacey Lee. This work included removing extra copies,

moving items that were not curricular in nature to the general collection, and moving items not created by Indigenous authors to the juvenile literature collection. The library seeks to ensure that Indigenous Collections are representative of Indigenous lived experience – not merely non-Indigenous authors speaking to Indigenous content.

- The laptop loan program remains popular, with the fleet fully deployed. The library is enforcing two week loans and holds process for these devices to ensure use by as many students as possible.
- IT Upgrades and Improvements:
 - IT Services completed a successful Moodle course site cleanup and platform upgrade in August.
 - IT Services is continuing to participate in the Shared Security Operations Centre through MRNet. This service is being supplemented now, in collaboration with CANARIE, the federal research and education network body who is piloting a national Security Operations Centre and has funded a security analyst working in collaboration with the MRNet security analyst. This service has identified security gaps in some BU data and forms, which we have been able to rectify.
 - IT Services is preparing for Cybersecurity Awareness Month in October and will be publishing briefings to the campus community and deploying self-phishing exercises, with aim to build education and awareness; these are never intended as punitive, and the team will seek to communicate as advice and guidance.
 - Wi-Fi network improvements were deployed in Spring. There has been a reduction in tickets related to Wi-Fi onboarding issues, and faster adoption of the preferred BU_Secure network this September, ensuring that students are getting on the fastest and most secure and reliable network for learning activities.

University Registrar- Senator McDaniel reported on the following:

- The course add/drop deadline for most courses is tomorrow, September 18
- For Fall/Winter 2024-25, enrollment head count is down slightly, and registered credit hours are essentially even with the same point last year
 - However, international student head count and credit hours registered are down significantly, especially for first-time students; this is a result of the very significant changes made last winter by IRCC to study permit and associated regulations as well as BU's implementation of a mandatory tuition deposit for international students.
 - IRCC has not yet provided any information on the 2025-26 study permit allotments
 - This year, BU was given 664 Provincial Attestation Letters by the province; BU has given 500 unneeded PALs back to the province for redistribution to other institutions
 - Question: Is there any worry that the provincial government won't allot as many PALs next year because BU gave some back?
 - No, as BU doesn't expect to see a high uptake in demand for PALs compared to this year due to the IRCC changes and tuition deposit.

- A search to replace Genevieve Maltais Lapointe during her term leave (due to secondment into Student Accessibility Services) is underway with hopes of having someone in place around mid-October.

4.4.6.4. Associate Vice-President (Indigenous Initiatives) (C. Lagimodiere)

C. Lagimodiere was absent with regrets.

4.4.6.5. Vice-President (Research & Graduate Studies) (Sen. Ardelli)

Senator Ardelli reported on the following:

- Senator Ardelli encouraged Senators, employees, and students to make use of BU's subscription to The Conference Board of Canada.
- Senator Ardelli has attended numerous meetings discussing research security, including a meeting with the Multi-Country Dialogue on Research Integrity.
- Senator Ardelli attended a workshop hosted by the Public Safety's Research Security Centre, providing information on mitigating risks for Canadian researchers and academic institutions.
- On June 4th, the Government of Canada tabled an Act regarding countering foreign interference in the House of Commons. Bill C-70 proposes several measures that would modernize and fill gaps in existing legislation.
- Senator Ardelli thanked Deans, Vice-Presidents, and the President for moderating the Gathering of Minds Series held at Homecoming this past weekend, and the faculty that contributed to the sessions. One session of the series discussed food security. Senator Ardelli thanked BUSU for coordinating the distribution of food leftover from Homecoming to the Campus Cupboard.
- At Homecoming, the Office of Research and Graduate Studies hosted two research events: A Gathering of Minds, and World Class Research Event. Senator Ardelli noted Gretta Sayers from the School of Music was phenomenal in the session on artificial intelligence.
- The Office of Research and Graduate Studies will be hosting information sessions on funding sources for Students on September 24th and for principal investigators on September 27th.

4.4.6.6. Provost & Vice-President (Academic) (Sen. Campbell)

Senator Campbell reported on the following:

- Senator Campbell thanked faculty and deans for their excellent work beginning the term.
- The Academic Plan is active on the Office of the Provost & Vice-President (Academic) website, and S. Downey will send a reminder soon to engage with the forum.
- The October Senate agenda will request the Senate elect members to the Dean of Health Studies Search Committee that will begin its work this fall.
- The Academic Integrity Committee (AIC) is reviewing the Academic Integrity Policy with attention to including language addressing artificial intelligence. Due to substantial membership change each year, the AIC invited last year's AIC members to participate in the review of the Academic Integrity Policy. Senator Campbell thanked those who were able to attend and participate. The AIC will likely meet once more before the Academic Integrity Policy revisions will be submitted to the Senate for review.

- Campus Manitoba, an online knowledge hub about how online teaching serves all the institutions in the province, is located at BU and has been without a mandate for a long time. President Docherty has been sending proposed mandate suggestions to the provincial government for over five years. Last year, Campus Manitoba saved Manitoba students \$5 million dollars; however, without a mandate, others have been reluctant to engage with Campus Manitoba. The Minister of Advanced Education and Training visited Campus Manitoba last week and talked about its potential. The provincial government is on board and hopes to expand Campus Manitoba.

4.4.6.7. President (President Docherty)

President Docherty reported on the following:

- President Docherty had a busy weekend attending Homecoming, where he met with the class of 1975 and attended performances at the J.R.C. Evans Theatre and Lorne Watson Recital Hall.
- Sobeys West has recommitted to sponsoring varsity athletics. Season ticket holders of varsity athletics will save 10% on all purchases at Sobeys West all year or donate the 10% saved to the BUSU food bank. President Docherty thanked BUSU's previous President, Chukwuanugo Okudo, for his contributions to implementing this program.
- The Board of Governors will be meeting on Saturday, September 21, and the General Faculty Council will be meeting on Tuesday, September 24.
- September 30 is the National Day for Truth and Reconciliation and BU will be closed. President Docherty encouraged Senators to participate in the Truth and Reconciliation Week events hosted by the Brandon Urban Aboriginal Peoples' Council at the Riverbank Discovery Centre.
- Throughout the summer there were incidents on campus that motivated restricting some buildings to fob access only. To address Health & Safety concerns, a safety audit will be conducted this fall. There is a meeting scheduled this week to coordinate what dates safety auditor is available and to complete their contract. The safety auditor will be looking at the five standards for psychological health and safety.
 - Senator Sucha, Co-Chair of the Workplace Safety & Health Committee stated the committee - composed of representatives from BUFA, MGEU, and PSAC – is required by legislation to meet every two months and is open to questions. A. Trotz is another avenue to address questions or concerns.

5. Other Business

MOTION Foo1.SEP24 Ardelli/Hanemaayer

THAT Senators with reports submit written reports to the Senate Office 14 days prior to the Senate meetings for discussion.

CARRIED

Senator Shoultz invited Senators to attend a presentation on Thursday, September 26th at 1:00pm on Grammarly and how students are using it in their assignments, presented by Kareen Ndema from Grammarly.

6. Correspondence

7. Adjournment @4:00pm