

**BRANDON UNIVERSITY  
FACULTY OF HEALTH STUDIES  
GRADUATE HEALTH STUDIES**

**Expectations for Thesis Proposal and Final Thesis**

	<b>Thesis Proposal</b>	<b>Thesis Guidelines</b>	<b>Manuscript Thesis Guidelines</b>
Title Page	<ul style="list-style-type: none"> <li>• Title of the Research Proposal</li> <li>• Students Full Name, Student Number and email</li> <li>• Thesis Advisor Full Name and email</li> <li>• Other Thesis Committee Members Names.</li> </ul>	<ul style="list-style-type: none"> <li>• Title of the Research Proposal - The title must be a meaningful description of the content of the research.</li> <li>• Student's Full name               <ul style="list-style-type: none"> <li>○ The author's name should identical to the name under which they are registered and be consistent on all other documents.</li> </ul> </li> <li>• The name of the University and the Degree for which the thesis is submitted (ex. Submitted in partial fulfillment of the requirements for the degree Master of Psychiatric Nursing in the Graduate Studies Program at Brandon University, Faculty of Health Studies)</li> <li>• Master's Committee Names and affiliations.</li> </ul>	See Thesis Guidelines

Abstract	<ul style="list-style-type: none"> <li>• provide a concise account of the thesis or practicum</li> <li>• maximum length is 350 words for a Master' Degree.</li> <li>• contain a statement of the problem, methods, results and conclusions.</li> </ul>	See Thesis Proposal	See Thesis Proposal
Acknowledgements	Not Required	<ul style="list-style-type: none"> <li>• The content of this single page is left to the discretion of the author.</li> <li>• The page may make reference to the student's advisor and advisory committee members and other people who have provided invaluable assistance to the student throughout their thesis development.</li> </ul> <p>Financial assistance received to conduct the research should be included here.</p>	See Thesis Guidelines

Dedication	Not Required	A page pertaining to dedication is allowed if appropriate.	See Thesis Guidelines
Table of Contents	Not Required	<ul style="list-style-type: none"> <li>• must list and provide page references for all elements of the thesis and practicum.</li> <li>• The numbering and format must be identical to the way the material appears in the text.</li> <li>• Page numbers should be right justified.</li> </ul>	See Thesis Guidelines
List of Tables	Not Required	<ul style="list-style-type: none"> <li>• immediately follows the Table of Contents and should follow the same format.</li> <li>• This list includes the number of each table, their title, and their</li> </ul>	As needed in individual manuscripts. See Thesis Guidelines.
List of Figures	Not Required	<ul style="list-style-type: none"> <li>• immediately follows the List of Tables and should follow the same format as the Table of Contents.</li> <li>• The list includes the number of each figure, their title, and their page number.</li> </ul>	As needed in individual manuscripts. See Thesis Guidelines.

Structure	Structured Paper with Headings	Chapters	Manuscript
<b>Component</b> Introduction	Heading One <ul style="list-style-type: none"> <li>• Overview of the research problem</li> <li>• background information</li> <li>• Statement of purpose and Research Question</li> <li>• Identification of conceptual framework/theoretical models</li> <li>• Proposed methodology.</li> </ul>	Chapter One <ul style="list-style-type: none"> <li>• Introduction</li> <li>• Background</li> <li>• Problem Statement</li> <li>• Statement of Purpose and Research Question</li> <li>• Identification of conceptual framework/theoretical models .</li> </ul>	Introduction Chapter <ul style="list-style-type: none"> <li>• Opening overview of the research topic</li> <li>• Background</li> <li>• Up to Date Literature Review</li> <li>• Research objectives</li> <li>• Research questions/hypotheses</li> <li>• Research Project Design which included an overview of the chapters (manuscripts) and how they are related.</li> </ul>
<b>Component</b> Literature Review	Heading Two <ul style="list-style-type: none"> <li>• Critical review of the research literature</li> <li>• Critical review of conceptual framework/theoretical models pertinent to the</li> </ul>	Chapter Two See Thesis Proposal	See Component, manuscript
<b>Component</b> Methodology and Research Approach	Heading Three <ul style="list-style-type: none"> <li>• Methodology – rationale</li> <li>• Chosen Theoretical Framework that will inform study</li> <li>• Research Design/Approach</li> <li>• Statement of the studies objectives</li> <li>• Research Question(s) or Hypotheses</li> <li>• Participant(s)inclusion</li> </ul>	Chapter Three See Thesis Proposal	See Component, manuscript

<b>Component</b> Feasibility Issues	Heading Four <ul style="list-style-type: none"> <li>• Discussion of potential issues that may arise with a plan to deal with them.</li> </ul>	Not Required	Not Required
<b>Component</b> Knowledge Translation	Heading Five <ul style="list-style-type: none"> <li>• Identify plans for dissemination of your findings and potential audiences.</li> </ul>	Not Required	Not Required
<b>Component</b> Timeline	Heading Six <ul style="list-style-type: none"> <li>• Indicate your timeline for the research study.</li> </ul>	Not Required	Not Required
<b>Component</b> Findings	Not Required	Chapter Four	See Component, manuscript
<b>Component</b> Discussion	Not Required	Chapter Five <ul style="list-style-type: none"> <li>• Integration of current literature with the findings from the study</li> <li>• Potential education, clinical and policy recommendations</li> <li>• Knowledge Translation</li> </ul>	See Component, manuscript
<b>Component</b> Conclusion	Heading	Chapter Six and/or incorporated into discussion chapter	<ul style="list-style-type: none"> <li>• Conclusion Chapter</li> <li>• Introduction</li> <li>• Identify Strengths and Weaknesses of the</li> </ul>
<b>Component</b> Appendices	Required Any documentation pertinent to the ethics, resource, and interview questions.....	See Thesis Proposal	See Thesis Proposal

<p><b>Component Manuscripts</b></p>	<p>Not Required</p>	<p>Not Required</p>	<ul style="list-style-type: none"> <li>• The number of manuscripts will be determined by the thesis committee during or shortly after the approval of the research thesis proposal</li> <li>• Each Manuscript will address a unique research objective/question or could be a philosophical/theoretical/ methodological discussion relevant to the thesis topic</li> <li>• Each manuscript must be independent of the others</li> <li>• One of the manuscripts must include a detailed description of the research methods and findings</li> </ul>
<p><b>Component Bridging Chapter</b></p>	<p>Not Required</p>	<p>Not Required</p>	<ul style="list-style-type: none"> <li>• A short chapter is required between each manuscript.</li> <li>• This chapter will summarize the previous manuscript and introduce the next manuscript to provide logical links to allow the integration of the information between the manuscripts</li> </ul>

<p>Style</p>	<p><b>Style Manual</b> The standard style manual recommended is: American Psychological Association, Publication Manual of the American Psychological Association. Always use the latest edition available</p> <p><b>Spelling</b> American, Canadian or British spelling is acceptable, but one style must be used consistently throughout the document.</p> <p><b>Format</b> Double space all text material; footnotes and long quotations may be single spaced. The entire thesis must be in the same text font, style, and size. Font size should be no less than 12 pt Times Roman. Full justification of the text is not required.</p> <p><b>Margins</b> It is imperative that the specified margins be observed throughout the thesis. Leave at least a one inch (1.0”) margin from the top, bottom, left, and right hand edges of the page. These margins apply to all material, including appendices, diagrams, maps, photographs, charts, tables, and others.</p>	<p><b>Style Manual</b> The standard style manual recommended is: American Psychological Association, Publication Manual of the American Psychological Association. Always use the latest edition available</p> <p><b>Spelling</b> American, Canadian or British spelling is acceptable, but one style must be used consistently throughout the document.</p>	<p>See Thesis Guidelines</p>
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**Page Numbers**

Each page in the thesis must be numbered consecutively. Illustrative pages must also be numbered.

- Roman numerals should be used for the prefatory pages.
- The remaining pages of the thesis/practicum, beginning with the introduction (Chapter One) should be numbered consecutively in Arabic numerals.
- Footnotes, References and Appendices - Follow the instructions in the APA style manual.

**Use of Copyrighted Material**

If the thesis includes copyrighted material from other sources, permission may be needed from the copyright holder(s). Obtaining copyright permission, when it is needed, may take a considerable amount of time. This must be taken into consideration when meeting a thesis submission deadline. If copyright permission was obtained, include a “Used with permission” statement under the image or text in the thesis.

- The permission email or license provided by the copyright holder should be retained by the student indefinitely. In some cases, the copyright holder cannot be located or the cost of



		<ul style="list-style-type: none"><li>• The permission email or license provided by the copyright holder should be retained by the student indefinitely. In some cases, the copyright holder cannot be located or the cost of obtaining permission is prohibitive to using the text or image. In these situations, the text or image may have to be omitted from the thesis.</li></ul>	
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