Recruitment & Hiring Online Training at BU: Quick Access Guide
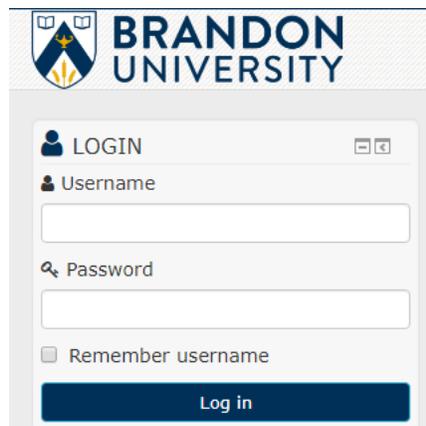
Step 1:

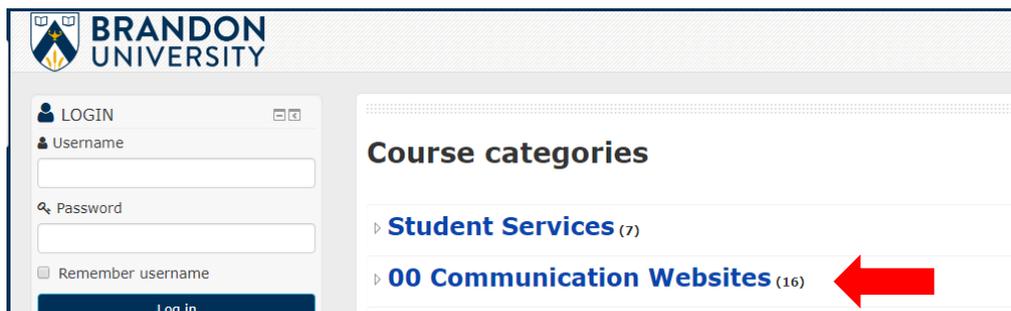- Visit the BU Moodle site at https://moodle.brandonu.ca/
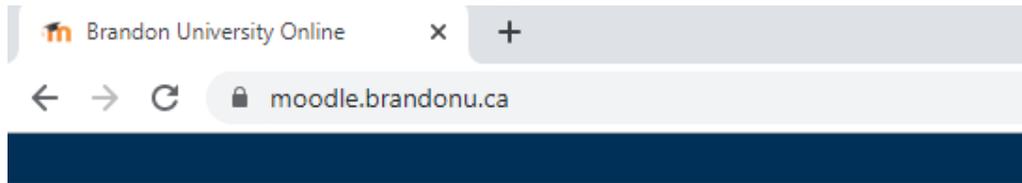
Step 2:

- Log in using your Brandon University Username and password

Step 3:

- Under *Course Categories*, click **(00) Communication Websites**

Step 4:

- Click **Recruitment & Hiring Training Modules**

> 📖 Recruitment & Hiring Training Modules

Step 5:

- You will be prompted to enter an enrollment key (provided on the login page)
- Click **Enroll Me**

Enrolment options

📖 Recruitment & Hiring Training Modules

Instructor: Erica Brown

The Recruitment and Hiring modules provide basic training for members of selection committees.

Only authenticated BU users may access this website. The enrolment key is:

Recruit@BU

▾ browne

Enrolment key [   ] ☐ Unmask

[Enrol me]

Step 6:

- Click on the appropriate link for the type of position you are hiring for (either Faculty or Non-Academic training)

Faculty Recruitment & Hiring

Online Training

Click the link below to begin the 30 minute online training in support of Faculty recruitment and hiring at Brandon University.

📦 Online Training - Full Version

OR

Non-Academic Recruitment & Hiring

Online Training

Click the link below to begin the 30 minute online training in support of Non-Academic recruitment and hiring at Brandon University.

📦 Online Training - Full Version

IMPORTANT NOTE FOR RECERTIFICATION:

If you have completed the training previously and are required to recertify, select the recertify option at the top of the page (under the Announcements link). Following completion, your record will be updated with your new date of completion.

🔗 Recertify (If you have previously completed training and wish to recertify, choose this link)

To access this information in an alternate format,
contact Erica Brown at browne@brandonu.ca or (204) 727-7494.