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**FACULTY OF HEALTH STUDIES**

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<b>Subject:</b>	Criminal Record Check/ Child Abuse/Adult Abuse Registry Policy	<b>Date:</b>	December 2, 2008
<b>Department:</b>	Nursing/Psychiatric Nursing	<b>Revised:</b>	December 2014, January 2022
<b>Program:</b>	Bachelor of Nursing Bachelor of Science in Psychiatric Nursing	<b>Reviewed:</b>	March 4, 2019
		<b>Approved at Faculty Council:</b>	November 25, 2024
		<b>Approved at Senate:</b>	December 17, 2024

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**POLICY:**

A satisfactory completion of a Criminal Record Check including Vulnerable Sector Check, an Adult Abuse Registry Check and a Child Abuse Registry Check are admission requirements to the Faculty of Health Studies programs. All three checks must be submitted by the application deadline. All three checks must be dated within six months prior to the application deadline. Third party criminal record checks will not be accepted.

Clinical placement sites may require a more current Criminal Record Check and/or Adult Abuse Registry Check/Child Abuse Registry Check prior to commencing the practicum placement. All expenses incurred as a result of these checks are the responsibility of the student.

**PROCEDURE:**

If an applicant presents a positive Criminal Record/Child Abuse Check/Adult Abuse Check, the student will be asked to provide official details of the criminal offence to the Student Advisor. The Student Advisor will provide the official details of the criminal offence, maintaining confidentiality of the student name, to the Dean of the Faculty of Health Studies. The Dean will provide the details to the CEO or designate of the local Regional Health Authority/Service Delivery Organization and the College of Registered Nurses of Manitoba or College of Registered Psychiatric Nurses of Manitoba. The case will be reviewed and the outcome will be determined by the Dean, in consultation with the CEO or designate of the local Regional Health Authority/Service Delivery Organization and the College of Registered Nurses of Manitoba or College of Registered Psychiatric Nurses of Manitoba. The determination will be provided in writing to the Student Advisor. The Student Advisor will inform the student of the determination.

Following admission, if at any time during the student's tenure in a Faculty of Health Studies program, the student is charged with or convicted of a criminal offence or listed on the Child Abuse Registry or the Adult Abuse Registry, the student is required to report this information immediately to the Student Advisor of the respective program. The Dean of the Faculty of

Health Studies will be informed of a reported change by the Student Advisor. The Dean will consult with the CEO or designate of the local Regional Health Authority/Service Delivery Organization and the College of Registered Nurses/College of Registered Psychiatric Nurses of Manitoba to determine the impact of the criminal conviction and/or outstanding charges or listing on the Child Abuse Registry or Adult Abuse Registry on the student's status in the program. Depending on the nature of the offence, the student may be denied access to the Nursing/Psychiatric Nursing program and/or to clinical practica opportunities by a Regional Health Authority/Service Delivery Organization or other agency and would, therefore, be unable to continue in the program.

Failure to report a charge or conviction of a criminal offence, or a listing on the Child Abuse Registry or Adult Abuse Registry that occurs at any time following admission, will result in a review of the student's status in the program. This review by the Dean may result in dismissal from the program.